ED 12/22/2015 09:12:20 AM CHRISTINE CALLORAN

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REVISED Year 2016 Schedule of Meetings EASTON PLANNING & ZONING COMMISSION

225 CENTER ROAD EASTON, CT., 06612

December 21, 2015

Christine Halloran Town Clerk-Town of Easton 225 Center Road Easton, Ct. 06612

Dear Ms. Halloran:

This letter is to inform you that the Planning and Zoning Commission of the Town of Easton at its regular meeting of November 30, 2015 adopted the following calendar for its regularly scheduled meetings for the year 2016. Meetings are scheduled for the second and fourth Mondays of the month at 7:00 p.m. except as noted below. All meetings will be in Conference Room A of the Easton Town Hall unless over-capacity attendance is anticipated, in which case the alternative location will be posted at the Town Hall.

| Jan. 14, 2016* (This is a Thursday) | July 11, 2016 * |
|-------------------------------------|--|
| Jan. 25, | July 25, |
| Feb. 8, | Aug. 8, |
| Feb. 22, | Aug. 22, |
| Mar . 14. | Sept. 12,* (Holidays 9/7 and 9/14) |
| Mar. 28, | Sept. 26, |
| Apr. 4, * | Oct. 17,* (October 10 th is Columbus Day) |
| Apr. 18, | Oct. 24, |
| May 2, | Nov. 14, |
| May 23, | Nov. 28, |
| June 13, | Dec. 12,* |
| June 27, | Dec. 19, (Christmas Day observed 12/26) |

^{*} The above noted meetings are reserved for the Commission's discussion of planning issues. Applications and other routine matters will not be scheduled for these meetings unless an emergency or legal deadline for decision intervenes. All meetings underlined will start at 6:30pm. All meetings are scheduled for Mondays except January 14, 2016.

If this schedule changes for any reason you will be given the proper notice within the given time period as in compliance with the Freedom of Information Act.

Thank you for your kindness in posting this information.

Very truly yours,

Robert Maquat, Chairman

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cc: Selectmen, Town Engineer, Commission members, Receptionist, ZEO, press, daybook